



DIOCESE OF WINCHESTER ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of this Committee will be held in the **Sumner Room** , **The Diocesan Office, Old Alresford Place, Alresford, Hants S024 9DH**, at 2.15 p.m. on **Wednesday 14 December 2011**.

Members are entitled to reclaim expenses incurred in travelling to meetings and parking. Forms are available from the Secretary at the meeting.

DAC office contact: Fax: 01962 737358
Tel: 01962 737306 catherine.roberts@winchester.anglican.org
Tel: 01962 737322 wendy.harris@winchester.anglican.org

Mrs Catherine Roberts
DAC Secretary

1 December 2011

AGENDA AND BRIEF

Prayers

1. Apologies for absence
2. Declarations of Interest and Minutes of meeting held on 9 November 2011
3. Matters arising from the minutes -
Mr Peter Liddiard of The Chesil; Theatre is to attend re case C004a/04/1426
4. New petitions for full committee (papers attached)
5. New petitions sent to standing committee
- 5a. New petitions sent to sub-committees
6. Site visits
 - a) Site visits completed
 - b) Site visits arranged
 - c) Site visits for which sub-committees are to be selected
7. Matters awaiting process by sub-committee
8. Matters processed by sub-committee for information
9. Any other business
10. Date of next meeting: **18 January 2012 at 2.15 pm**
in the Sumner Room at Old Alresford Place



DIOCESE OF WINCHESTER ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

MINUTES OF THE DIOCESE OF WINCHESTER ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

A meeting of this Committee was held in the Sumner Room at Old Alresford Place at 2.15 pm on Wednesday 9 November 2011.

Present: The Revd Canon Michael Anderson (Chairman)
The Ven the Archdeacon of Bournemouth
The Ven the Archdeacon of Winchester
Mrs Judy Bishop
Mr Michael Carden
Mr Nick Carey-Thomas
Mr Simon Cramp
Mrs Alison Davidson
Mr Philip Gunner
Mr Peter Hoadley
Mrs Anne Osborne
Mr Jeremy Poll
Mr Mike Ricketts
Mr Gary Seymour
Mr Richard Whinney

Apologies: Lt Colonel N Newman (Vice Chairman)
Mr Roy Bishop
Lady Calcutt JP
Mr Simeon Cox
Mr John Hardacre
Mr Chris Reading
Mr Phil Watts
Mr Jeffrey Williams

In attendance: Mr Richard Codd – Quinquennial Inspecting Architect
Mrs Catherine Roberts – DAC Secretary
Mrs Wendy Harris – Pastoral Secretary

1. DECLARATIONS OF INTEREST AND MINUTES OF THE PREVIOUS MEETING

The Chairman welcomed Mr Richard Codd to the meeting. Mr Codd is a Quinquennial Inspecting Architect with Radley House Partnership and was invited to attend with a view to joining the Committee membership.

The minutes of the meeting held on 5 October 2011 had been previously circulated and were accepted as a true copy with an amendment in the attendance list to include Mrs Anne Osborne whose name has been omitted.

The following declared an interest in cases from:-

Mr Gary Seymour Odiham, All Saints, C283/11/3858
Brown Candover, St Peter – C077/11/3766
Mr Nick Carey-Thomas Bentley, St Mary C029/11/3784
Mattingley (unknown) C172/11/3869

3. MATTERS ARISING FROM PREVIOUS MEETINGS

C246/11/3818	MARCHWOOD, ST JOHN	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1847	Mr Chris Romain
<p>To consider correspondence from the Commanding Officer of 17 Port & Maritime Regiment in support of the parish application. To permit the introduction of a memorial to Private Rob Wood RLC who died on operations in Afghanistan. The memorial was constructed from the shell case fired in salute as his coffin left Afghanistan. The memorial is 302mm high with a 128mm diameter and would be secured on to the wooden shelf below the internal War Memorial.</p>		
<p>The Members were undecided as to the suitability of the proposed memorial and requested that the DAC Secretary work with the parish to look at alternative solutions.</p>		

C283/11/3858	ODIHAM, ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c 13	Mr Gary Seymour
<p>ORIGINAL SCHEME came before the DAC last on 22 September 2010 (ref C283/10/3341)and was for an internal glazed porch and doors which received recommendation with a proviso that the DAC saw and approved the design for the etching on the glass doors.</p> <p>Current scheme is for the introduction of sliding glass doors to the porch side of the internal doors to the church. All to be in accordance with drawings 590/37 & 590/38 from Seymour & Bainbridge January 2011.</p>		
<p>Following discussion it was agreed that a Site Visit be arranged for 12 December. Mr Michael Carden and Mr Jeremy Poll agreed to attend.</p>		

4. NEW PETITIONS FOR FULL COMMITTEE

C036/11/3855	BITTERNE, HOLY SAVIOUR	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1852	Miss Louise Bainbridge
<p>To advise the Chancellor with regard to a private faculty application to permit the introduction of a “desk top” style cremation memorial in unpolished “Sea Grey” granite which is outside the remit of the Incumbent to grant as set out in the Chancellors Chancellor’s Regulations – Churchyards and churchyard memorials.</p>		
<p>The Committee was concerned at the proposed location of the suggested memorial given its potential proximity to the existing Far East Prisoner of War memorial. Given the number of other similar memorials to that proposed they felt they could only issue a “not object” certificate with their comments about positioning.</p>		

C272/11/3854	NORTH BADDESLEY, ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1950-1965	Mr Simeon Cox
<p>The replacement of the existing stone font introduced into the church in the 1950’s with a portable font to be created as a Mahogany stand with removable bowl and a Mahogany lid. The original font is deteriorating and unstable and the principle of its replacement was considered under case C272/11/3735 at the DAC meeting held on 20 July 2011 when members recommended the principle of its replacement. Works to be in accordance with the submitted design by John Reynolds ref C272/11/3854 Design 1 and executed by a local craftsman.</p>		
<p>The Committee resolved to recommend the scheme for faculty application with the proviso that the mahogany used is to be salvaged. The Committee also commented that they would prefer stainless steel to be used for the bowl, however if silver or silver plate were to be used, then it should be inscribed in order to prevent opportunistic theft.</p>		

5. REFERRALS TO STANDING COMMITTEE

C029/11/3784	BENTLEY, ST MARY	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	c. 12	Mr Nick Carey-Thomas
To replace lead stolen from the north valley with single ply membrane Spectraplan with Spectra walkway as proposed by TM Roofing August 2011.		
The Committee heard that the Chancellor had granted emergency faculty permission for these works.		

5A. REFERRALS TO SUB-COMMITTEES

C077/11/3766	BROWN CANDOVER WITH CHILTON CANDOVER, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	1845	Mr Gary Seymour
The introduction of handrails to each side of the steps to the main entrance porch. Handrails to be manufactured and fitted by Terry Trickey (Blacksmith & General Engineer) and to be similar in design to those installed by the same contractor to the steps from the car park area under faculty 2911 granted in 2009.		
The Committee resolved to recommend the scheme for faculty application.		

C098/11/3870	COLBURY, CHRIST CHURCH	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1870	Mr James Lunn-Rockliffe
To carry out a survey of an area of the churchyard under an Earley Archaeological Evaluation permission to determine where burials are located.		
The Committee resolved to recommend this investigation.		

C144/11/3861	GOODWORTH CLATFORD, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c12 with many additions	Mrs Emma Gibbs
<p>In order to stabilise a child's grave which is currently collapsing it may be necessary to erect a retaining wall</p> <p>Details currently awaited from the parish with a view to requesting that the Chancellor gives an emergency faculty permission for the works following referral to Mr Gary Seymour.</p> <p>The Committee resolved to recommend that the Chancellor be asked to grant an emergency faculty for the works.</p>		

C172/11/3869	HECKFIELD WITH MATTINGLEY WITH ROTHERWICK,	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c 15	Mr Nick Carey-Thomas
<p>The introduction of an altar frontal for Advent to a design by Eliza Scott to be donated by Mrs Peddie a former churchwarden in memory of her husband.</p> <p>The Committee resolved to recommend the scheme on a "Not Object" basis.</p>		

C334/11/3860	WINCHESTER, ST LAWRENCE WITH ST MAURICE WITH ST SWITHUN-UPON-KINGSGATE (ST LAWRENCE)	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1449	Miss Louise Bainbridge
<p>Replacement of the existing lighting installation to a scheme by James Morse Lighting Design to the Specification & Electrical specification Project No:112 dated 17.10.2011 and drawings JMLD 112/L/001, 112/L/002 & 112/L/004,</p> <p>The introduction of an additional Rectors' Board to be created in Oak to replicate the existing boards and to be located adjacent to the existing boards on the south wall which will necessitate the relocation of a number of small photographs or notices.</p> <p>The Committee heard that one Advisor's comments were still outstanding.</p>		

C364/11/3856	TOTTON, TESTWOOD, ST WINFRID	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1937	Mr Tim Sage
<p>Replacement of 150 wooden chairs in the worship area with upholstered chairs which were originally in Lymington, St Thomas the Apostle church. Redundant chairs to be disposed of by sale, gift or destruction.</p>		
<p>The Committee resolved to recommend the scheme for faculty application.</p>		

C396/09/2961	YATELEY, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	Norman/ re-built after fire 1979	Miss Louise Bainbridge
<p>The creation of a display cabinet within the church to house approximately 40 patterned and a number of plain Medieval floor tiles. The display case to have an iron frame, safety glass and a marine ply backing and to be fixed to the floor via a chain and padlock . The tiles were lifted a number of years ago. The cabinet is to be located within the Chapel fixed onto the wall in an alcove beneath the stone sill of a leaded light internal window. This case originally included works to stabilise headstones in the churchyard but this has been dealt with under case 09/3234 under Faculty 3148.</p>		
<p>The Committee resolved to delegate the matter to Mr Mike Ricketts.</p>		

6. SITE VISITS

6A. VISITS COMPLETED

C351/11/3844	SWAYTHLING, ST MARY, SOUTH STONEHAM	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c 12	Mr Simeon Cox
<p>Site visit arranged for 17 October 2011 at 9.00am. In attendance will be Mr Chris Reading and Mr Michael Carden. To consider the wholesale replacement of the current electrical installation and the introduction of a new scheme for lighting the church.</p>		
<p>The Committee heard that the proposals are all reasonable and that it will be important that the detailing of the installation is carefully thought through to enable a discrete effect. The parish is to submit a scheme in due course.</p>		

C062/11/3779	IFORD, ST SAVIOUR	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1934 – 1935	Mr Columba Cook
<p>Request to replace all existing wooden chairs with a metal framed upholstered chair by Alpha Furnishings and also to introduce Heuga man made carpet tiles in "Conifer" to the majority of the parquet floor area of the nave being the area inside the arches to be edged in metal strip. This will leave uncovered passages of parquet flooring along the north and south walls and at the west end and this to to be refurbished.</p> <p>The Committee considered an informal approach with regard to the choice of chairs at the July meeting and were content with the principle of the chosen chair dependant on the final colour choice.</p>		
<p>The Committee heard that the sub-committee were content on the basis of discussion on site and that the parish would submit a finalised scheme on the basis of the meeting which should be acceptable for faculty application.</p>		

C381/11/3843	WHITCHURCH WITH TUFTON WITH LITCHFIELD, WHITCHURCH , ALL HALLOWS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	Norman	Mr Daniel Forshaw
<p>Site visit to consider proposals for a church hall extension</p>		
<p>The Committee heard that most questions raised at the site visit had been adequately explained on site and members were able to see a number of drawings by the QI Architect Daniel Forshaw. The area over the proposed flat roof was discussed at length but no clear alternative approach was determined. The members wished to see the matter come back to the meeting with the Parish represented and the QI Architect in attendance too. The DAC Secretary was asked to arrange this.</p>		

6B. VISITS ARRANGED BUT NOT YET CARRIED OUT

C318/10/3487	SOPLEY,ST MICHAEL & ALL ANGELS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c 13	Mr Rex Butland
<p>Site visit to be arranged for 28 November 2011 to consider a design to be produced by Rex Butland (Church Architect) for the replacement of the kitchenette in the north west corner and associated panelling and screening.</p>		

6C. VISITS TO BE ARRANGED

NONE

7. MATTERS AWAITING PROCESS BY SUB-COMMITTEE

C140/09/3162	FOUR MARKS, THE GOOD SHEPHERD	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1953 – 1954	Mr Jeremy Poll
<p>Variation request to faculty 3020 for the introduction of a Media Centre and various works connected to this to permit the addition of a monitor fixed to the west wall to allow the person presiding to see what is being projected.</p>		
<p>The Committee heard we are awaiting additional information from parish before referring to advisor.</p>		

C144/11/3776	GOODWORTH CLATFORD, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c12 with many additions	Mrs Emma Gibbs
<p>Mr Michael Carden attended on site 22 September 2011 to work with parish to find a better scheme as original scheme rejected. Repairs to Lychgate which will involve the manufacture and installation of steel bracing as per quotation by K & L Services Awaiting revised drawing from QI Emma Gibbs.</p>		
<p>The Committee heard that we are waiting for a revised drawing from QI Emma Gibbs.</p>		

C182/11/3864	HOLDENHURST, ST JOHN THE EVANGELIST	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade B	1834 with additions in 1873 & 20th century	Mr Columba Cook
<p>The introduction of a temporary heating solution over the winter months – Currently Mr Chris Reading DAC Heating Advisor is investigating an alternative to the Calor Gas heaters which have been identified by the parish.</p>		
<p>The Committee heard that the parish are working with Mr Chris Reading to find a more suitable solution than the one that was submitted.</p>		

C251/11/3821	MICHELDEVER, ST MARY THE VIRGIN	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c 13 alteration 1808 1880	Mr Eric Sealy
<p>To permit re-ordering of the North Side Chapel to create a Children's Chapel as a focus for children's worship in the church. Scheme requires the removal of the pews to the chapel east wall and removal of 1/3 of the pew run on the north wall. The introduction of a bookcase into the space created on the north wall for advisory books for young people. Introduction of an altar, frontal and wall hung back panel into the space freed on the east wall. Addition of hanging supports for a moveable display board on the west wall of the chapel and for two banners on the north wall, again to be moveable. The introduction of cushioning for the areas of pews to be retained.</p>		
<p>The Committee resolved to recommend the scheme for faculty approval.</p>		

C280/11/3857	OAKLEY WITH WOOTTON ST LAWRENCE, OAKLEY, ST LEONARD	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c16 originally - rebuilt 1869	Mr Duncan Wilson
<p>Request to consider informally an “in principle” request to enclose the font to create a sound desk.</p>		
<p>The DAC Secretary had received additional information from the Parish on the morning of the meeting and would provide this to Mr Michael Carden & Mr Nick Carey-Thomas to whom the matter had been delegated.</p>		

C280/11/3862	OAKLEY WITH WOOTTON ST LAWRENCE, ST LEONARD	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c16 originally - rebuilt 1869	Mr Duncan Wilson
To replace the existing security light currently fixed onto a buttress near to the vestry door with two spot lights with a PIR control to react to movement.		
The Committee heard that the parish have decided to add a PIR to the existing light fitting on the advice of Mr Chris Reading and this can be done under De Minimus		

C361/11/3849	THRUXTON, ST PETER & ST PAUL	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c 13	Mr Rex Butland
Improvements to the surface of the bark covered hoggin paths in the churchyard by the introduction of road sweepings (collected when roads are re-surfaced) which are chippings coated in a small amount of tar, raked into the surface of the path to a depth of 4 inches and then tamped down using a mechanical compactor. Works to be carried out by local volunteers who have already improved paths within the village in this manner with the knowledge of the Hampshire County Council Footpaths Officer.		
Mr Simon Cramp addressed the Committee and advised that the proposed approach was not desirable in this locality. He suggested that the parish remove the top dressing of bark mulch and then renew the existing compacted path. The DAC Secretary was asked to write to the Parish accordingly.		

C393/11/3822	WOOLSTON, ST MARK	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1863	Mr Michael Weakley
To create a refreshment area at the west end by the installation of 6 base units, 2 wall units, a water heater and work tops over the base units. This would also require breaking through the wall to provide a drainage pipe into the mains drainage system and electrical works. Units to be of a colour to blend with the wood in the area.		
The Committee heard that Mr Jeremy Poll is currently working with the Parish towards an acceptable solution.		

8. MATTERS PROCESSED BY SUB COMMITTEE

C059/11/3848	BOURNEMOUTH, ST LUKE	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1898	Mr Keith Loveless
<p>Emergency Faculty request granted by the Chancellor following recommendation by Mr Mike Ricketts.</p> <p>Application for replacement following theft of lead. Gulleys to be replaced with an alternative material being Delta 2000 underlay, Delta 3000 torch applied underlay and Delta 5.8kg Brindle Red Everflex BBA approved mineral surfaced felt. To be applied to Lady Chapel gully (South), Vestry Chancel gully (North), North Aisle over lean to roof of the Boiler House. Replacement of the cover flashing to the abutment with Vestry/Kitchen & Hall and the North tile hung elevation raking abutment with the West low level roof slope to the Church Hall.</p> <p>All to be in accordance with quotation 1204/0911 by Mallwood Roofing Limited dated 13 September 2011.</p> <p>Quinquennial Architect is involved with the scheme and content for the 3 layer felt solution.</p>		
CONTRACTOR	Mallwood Roofing Limited	
COST OF WORKS	£5052 plus VAT	
REFERRED FOR VARIATION OF FACULTY TO & RECOMMENDED BY		Mr Mike Ricketts

C060/10/3579	BOURNEMOUTH, ST PETER WITH ST STEPHEN (ST PETER)	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	1841 – 1843	Mr Michael Drury
<p>Variation to Faculty 3297 to permit the addition of a Victorian style street light to match existing at a mid point of the path to the south side of the church referred to and recommended by Mr Roy Bishop.</p> <p>Original works permitted under Faculty 3297 were to make permanent the blocking up of the entrance steps from St Peters Road which had been done temporarily under emergency faculty by the Chancellor in December.</p>		
CONTRACTOR	JDG Johnstone	
COST OF WORKS	£2,900.00	
REFERRED FOR VARIATION OF FACULTY TO & RECOMMENDED BY		Mr Roy Bishop

C173/11/3820	HECKFIELD WITH MATTINGLEY WITH ROTHERWICK,	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c 13	Mr Nick Carey-Thomas
<p>Parish submitted revised design which has been sent direct to Rodney Hubbuck to whom the matter was delegated at the DAC meeting held on 5 October 2011. To replace the leaded light window on the south side of the choir with a stained glass window to a design by Andrew Johnson (Artist). The window is to commemorate the 300th anniversary of the founding of the local school. Design to be manufactured and installed by E R Wright & Sons.</p>		
CONTRACTOR	E R Wright & Son	
COST OF WORKS	£3,000.00 + VAT	
REFERRED TO & RECOMMENDED FOR FACULTY BY		Mr Rodney Hubbuck

C182/11/3853	HOLDENHURST, ST JOHN THE EVANGELIST	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade B	1834 with additions in 1873 & 20th century	Mr Columba Cook
<p>Replacement of the stolen lead ridge to the roof of the Vicar's vestry with traditional smooth blue arris ridge tiles to be in keeping with the ridge detail of the nave roof. All works to be in accordance with the report by Columba Cook Architects reference 0321 dated 16 September 2011. The Local Authority has been consulted and does not require planning consent for the works.</p>		
CONTRACTOR	Not advised	
COST OF WORKS	Not advised	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY		Mr Mike Ricketts

C192/11/3711	HURSLEY, ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c 14 major re-build 1847-8	Mr Gary Seymour
<p>Work to crown lift 12 no. trees to aid maintenance of the churchyard. Trees impacted are numbered 1 to 12 on sketch ref C192/Sketch 1 and consist of 5 no. Limes, 3 no. Beech, 2 no. Oak, 1 no. Ash and 1 no. Bean.</p>		
CONTRACTOR	Not advised	
COST OF WORKS	Not advised	
REFERRED TO & RECOMMENDED FOR FACULTY PERMISSION BY		Mr Roy Bishop

C238/10/3585	LONG SUTTON,ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c 13	Mr Ian Fewtrell-Smith
<p>To refurbish the existing church organ which was built by the Positive Organ Company c1920. Scheme to be in accordance the estimate by Geoff Griffiths (formerly of Griffiths & Cooper Organ Builders) is for restoration to include dismantling and removal to the workshop, refurbishment of the keyboard, attention to the metal and wooden pipework and rectification of any damage found, pneumatic action machines dismantled and re-leathered, stop mechanism adjusted and lubricated, slider sound board overhauled, sliderless soundboards dismantled cleaned, leatherwork renewed and hardened valves replaced, new gussetts fitted to bellows and minor repairs to the Reservoir leather, trunking to be overhauled, leaks made good and joints re-bedded, swell box shutter to be re-fitted and re-felted as required, casework and console to be cleaned, polished and any minor repairs carried out,and drawstop rods to be cleaned and new brushing felt fitted, knobs to be cleaned and re-polished and the engraving re-filled.</p>		
CONTRACTOR	Griffiths & Company (Organ Builders) Ltd	
COST OF WORKS	£15280.00	
REFERRED TO & RECOMMENDED FOR FACULTY PERMISSION BY		Mr Jeffrey Williams

C282/11/3850	OAKLEY WITH WOOTTON ST LAWRENCE, ST LAWRENCE	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	Norman with 1864 restoration	Mr Duncan Wilson
<p>Works to the clock to repaint the 3 no. dials to a black background and gild the numerals and hands using 23.5 carat Gold leaf, overhaul and clean the clock movement and install an automatic clock winding mechanism. All works to be in accordance with the estimate by David Pawley, Tower Clock & Sundial Maker reference E285 Wootton St Lawrence dated 25 July 2011.</p>		
CONTRACTOR	David Pawley, Tower Clock & Sundial Maker	
COST OF WORKS	£4500 plus VAT	
REFERRED TO & RECOMMENDED FOR FACULTY PERMISSION BY		Mr John Plaister

C285/09/3014	OLD BASING, ST MARY	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	Norman	Mr Nick Carey-Thomas
<p>Awaiting parish confirmation that they will slightly amend the cupboard detailing as per comments by Mr Michael Carden and Mr Gary Seymour following referral to these members to consider the lifting of the provisos attached to the DAC Certificate. Submission of drawings 114/E01, 114/01, 114/02, 114/03 & 114/04 to meet provios attached to DAC Certificate issued 2 March 2009 relating to the internal alterations to the church to provide hospitality and creche facilities in accordance with details from Carey-Thomas Architecture January 2009.</p>		
CONTRACTOR	Harry Stebbing (cupbords in north aisle only)	
COST OF WORKS	Not applicable	
REFERRED TO & PROVISO MET RECOMMENDED BY		Mr Michael Carden & Mr Gary Seymour

C302/11/3867	ROPLEY, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	c1200 & 1896	Mr Eric Sealy
<p>To carry out essential roofing repairs as per Specification of Works by Stephens Cox Associates.</p>		
CONTRACTOR	Woolheads	
COST OF WORKS	£3,100	
REFERRED TO & RECOMMENDED FOR SCHEDULE BE PERMISSION BY		Mr Peter Hoadley

C321/11/3866	SOUTHAMPTON CITY CENTRE, ST MARY	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1878 - 1884	Mr Simeon Cox
<p>To rebuild the old Organ Blower Motor complete to include a full rewind and balance. Fit a new drive coupling between the Motor & Organ Blower, re fit to Organ Blower, set up & test. Alternatively to replace the old Organ Blower Motor with a new 7.5kw, 3 phase Motor. Build and install a new control system and re wire as necessary, fabricate new mountings to mount the new Motor to the original set up. Fit a new drive coupling between the new Motor & Organ Blower, set up & test. All to be in accordance with the estimate by Stewart Fothergill Engineers.</p>		
CONTRACTOR	Stuart Fothergill	
COST OF WORKS	£1,740 + VAT	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY		Mr Jeffrey Williams

C336/11/3832	ST LEONARD & ST IVES, ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1960's -1970's	Mr Columba Cook
<p>Upgrading of the heating system in the church hall which is linked to the church. Works to replace - all high level radiators & pipe work; low level radiator to side room. Replace with low surface temperature radiators. Pipe work to run at high level as required and drop to low level to connect to radiators as needed. All to be in accordance with the estimate by Statons Heating & Plumbing Contractors dated 7 July 2011.</p>		
CONTRACTOR	Statons Heating & Plumbing	
COST OF WORKS	£6697 inc VAT	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISISON BY		Mr Chris Reading

C351/11/3831	SWAYTHLING, ST MARY, SOUTH STONEHAM	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade I	c 12	Mr Simeon Cox
<p>To note that Southampton City Council has approved the tree works in this conservtaion area which meets one of the provisos attached to the Schedule B permission issued on 23 September 2011. Works to dead, diseased and damaged trees within the churchyard to be carried out by Titchfield Tree Services. Trees involved: Ash on the mid point of the eastern boundary requiring removal of rear trunk of two as a lateral branch has split from the trunk. It may prove necessary to fell the remaining trunk if this is made unstable by proposed works. Felling of a dead spruce in the centre of the churchyard and its replacement if appropriate. Removal of dead branches from an Ash adjacent to the spruce. Felling of a diseased cherry near to the northern boundary. To the right of the diseased cherry is a dying spruce tree which is also to be felled. Replacement of both trees is proposed with specimen samples to be agreed with the DAC. Churchyard is in the Itchen Valley Conservation Area.</p>		
CONTRACTOR	Titchfield Tree Services	
COST OF WORKS	£1300.00 + VAT	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY		Mr Roy Bishop

C359/11/3842	THORNHILL, ST CHRISTOPHER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1960	Mr Michael Weakley
Replacement of 2 no. areas of copper parapet capping with Ubiflex as an alternative product. Works necessary due to two instances of theft of copper from the roof at the back of the church. Works to be in accordance with the estimate from BSA Regal dated 20 October 2011.		
CONTRACTOR	BSA Regal	
COST OF WORKS	£3476 inc VAT	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY		Mr Mike Ricketts

C373/11/3868	WEST TISTED, ST MARY MAGDALENE	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	c. 11	Mr Eric Sealy
To carry out essential roofing repairs as per Specification of Works by Stephens Cox Associates.		
CONTRACTOR	R H Hammond	
COST OF WORKS	£4,000	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY		Mr Peter Hoadley

C400/11/3851	DIBDEN PURLIEU, ST ANDREW	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not listed	1970	Mr Jeremy Poll
Works to replace stolen lead flashings with an alternative non-lead material "Ubiflex"to perimeters, parapets, wall and dome, pitched roof, face of building and 2 no. valleys. Also to install replacement rubber roofs to the area above the stained glass window. Remove slates from side of 2 no. valleys and renew with Ubiflex before replacing slates. Works to be in accordance with Quotation 1400/0090 dated by Baileys Building Limited.		
CONTRACTOR	Baileys Building Limited	
COST OF WORKS	£6657.60 inc VAT & access equipment	
REFERRED TO & RECOMMENDED FOR SCHEDULE B PERMISSION BY WITH PROVISOS		Mr Michael Carden

9. ANY OTHER BUSINESS

- A. To further consider the introduction of a check list for submissions**
 To consider suggesting to the Chancellor the introduction of a check list of documentation required for an application for Schedule B or Faculty application to be provided to parishes to improve the quality of information included in schemes. The views of the QI Architects to be brought to the meeting.
 The DAC asked to defer the matter to the next meeting as there had been insufficient staff time available to consult with the QI Architects in October and the Committee deferred the matter to the 14 December 2011 meeting

ADDITIONAL ANY OTHER BUSINESS

B.

C325/11/3845	SOUTHAMPTON, ST DENYS, PORTSWOOD	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1868	Mr Gary Seymour
Request to remove a section of non-sounding organ pipes and the framework on which they are supported from the arch between the chancel and the organ chamber at the top of the north aisle and their disposal by sale or gift for re-use. The introduction of an Oak lectern originally from Shirley, St James church (removed under Faculty 3165). The shortening of the handrail to the pulpit by removing the final section, this is required as the bottom step to the pulpit is covered by the floor of the dais and the handrail therefore extends across an area of flooring and is a hazard. The removal and disposal by sale of gas pipe work made redundant when electric lights were installed in 1903, redundant electrical conduit from the inter war period and redundant wall light brackets. The introduction of an Icon to be fixed onto the side of the organ casing.		
The Archdeacon of Bournemouth suggested that he liaise with the parish with the regard to the funding of the proposed works to get their agreement to reducing the works to deal only with the handrail issues at this time.		

- C. Treske chairs & benches**
 To consider chairs & benches from Treske with a view to suggesting them to parishes as suitable replacement for existing seating.

 The Committee supported the chairs as being suitable to suggest to parishes wishing to replace pews or replace older chairs.

10. DATE OF NEXT MEETING – 14 December 2011 at 2.15pm in the Sumner Room at Old Alresford Place.

14 DECEMBER 2011 DAC AGENDA STARTS

3. MATTERS ARISING FROM PREVIOUS MEETINGS

C004a/04/1426	WINCHESTER ALL SAINTS WITH ST ANDREW, CHILCOMB WITH ST PETER, CHESIL, ST PETER, CHESIL - REDUNDANT CHURCH		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	c13	Mr Eric Sealy	
Case re-opened – Original case heard in 2004 and recommended for faculty approval was for works in conjunction with a major housing project by St John's Winchester Charity.			
Revised proposals received for major improvements to the Theatre facilities and the creation of a new entrance foyer. Additionally an enquiry into the possibility of re-instating the original porch to the North door entrance.			
CONTRACTOR	Not advised	PREVIOUSLY CONSIDERED	8/9/2004
COST OF WORKS	Not advised	REFERRED TO	Full Committee
PAGES			

C108/10/3478	DOGMERSFIELD, ALL SAINTS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1843	Mr Richard Codd	
To remove and dispose of the current pipe organ installed in 1994 and replace with an Allen Electronic Organ and associated speakers.			
CONTRACTOR	Allan Organ Studios (London) Ltd	PREVIOUSLY CONSIDERED	7/9/2011
COST OF WORKS	£37,770 - £42,925	REFERRED TO	Mr Jeffrey Williams Mr Peter Hoadley Mr Phil Watts

C266/10/3584	NEWNHAM WITH NATELY SCURES WITH MAPLEDURWELL WITH UP NATELY WITH GREYWELL ST NICHOLAS (NEWNHAM)		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	C12	Mr Duncan Wilson	
To consider a revision to the design and wording of the proposed plaque in line with suggestions by the DAC following the 20 July 20110 DAC meeting. To erect a memorial to the Royal Engineers who lost their lives in 1940 while dealing with an unexploded bomb on the railway line at Newnham.			
CONTRACTOR	Local contractor	PREVIOUSLY CONSIDERED	20/7/2011
COST OF WORKS	Not advised	REFERRED FOR COMMENT TO COMMITTEE TO	Mr John Hardacre Mrs Anne Osborne
PAGES			

C288/09/3051	OVERTON, ST MARY		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	Medieval	Mr Rex Butland	
<p>Site visits 9 April 2009 and again 19 April 2010. To improve access to the chancel by the creation of a dais and removal of the choir stall responds. Parish now considering dais at chancel steps instead.</p>			
CONTRACTOR	Not advised	PREVIOUSLY CONSIDERED	12/5/2010
COST OF WORKS	Not advised	REFERRED TO	Full Committee Mr Chris Reading Mr Nick Carey-Thomas
PAGES			

C380/10/3535	WHERWELL, ST PETER & HOLY CROSS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	1856 - 1858	Mr Jeremey Poll	
<p>The QI Architect has arranged a site visit post spire repairs for 30 Nov 2011 Phil Watts to attend for DAC and report back. Site visited by DAC Bells Advisor, Dr David Knight of the Cathedrals and Church Buildings Council and Mr Graham Pledger Bells Advisor to English Heritage on 23 November 2010 at 3.15pm to consider the listed bell frame and bells with a view to a potential future project of restoration and or enhancement.</p>			
CONTRACTOR	Not advised	PREVIOUSLY CONSIDERED	12/1/2011
COST OF WORKS	Not advised	REFERRED TO	Phil Watts

4. NEW PETITIONS FOR FULL COMMITTEE

C051/11/3882	BOURNEMOUTH, ST FRANCIS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Not Listed	1929 - 1930	Mr Columba Cook	
<p>The disposal by sale of 185 chairs and replacement with 100 new blue upholstered Rosehill Stacking Churchill Deluxe Chair with linking devices. The current chairs are uncomfortable and restrictive in terms of usage of the internal space for events such as a Taizé service or the Christmas Market when it is necessary to stack the chairs at the side of the church.</p> <p>In 2004 the wooden chairs were replaced in the Lady Chapel and the Blessed Sacrament Chapel with blue upholstered chairs under Faculty 2089.</p>			
CONTRACTOR	Rosehill Furniture		
COST OF WORKS	£6479 less sale of chairs £3700 = £2779	REFERRED TO	Full Committee
PAGES			Mr Roy Bishop Mrs Anne Osborne

5. REFERRALS TO STANDING COMMITTEE

C014/11/3863	ASHFORD HILL WITH HEADLEY, ST PAUL		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1845	Mr A Watson	
<p>Awaiting return of completed trees petition etc. Lopping to 3 no. Yews and removal of a Holly bush.</p>			
CONTRACTOR	Not advised	REFERRED TO	Mr Roy Bishop Mr Simon Cramp
COST OF WORKS	Not advised		DAC Chairman Ven Archdeacon of Winchester

C269/11/3885	NEWNHAM WITH NATELY SCURES WITH MAPLEDURWELL WITH UP NATELY WITH GREYWELL		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	c 12	Mr Gary Seymour	
<p>Works to Yew tree (T1) adjacent to the roadside to crown lift it to 5.5mtrs over the road and then trim back to the fence line, crown lift it over the footpath and reduce wispy tips and crown lift to 2.2 mtrs over the grassed area. Works to Yew trees (T2 & T3) to crown lift both to a maximum of 1.5 mtrs to allow access for mowing also to sever ivy. All to be in accordance with the estimate by Redwood Tree Surgeons dated 4 Oct 2011.</p>			
CONTRACTOR	Redwood Tree Surgeons	REFERRED TO STANDING COMMITTEE	Mr Roy Bishop Mr Simon Cramp
COST OF WORKS	£360.00		Archdeacon of Winchester DAC Chairman

5A. REFERRALS TO SUB-COMMITTEES

C058/11/3878	BOURNEMOUTH, ST NICHOLAS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Not listed	1971	Mr Keith Loveless	
<p>To dispose by sale or gift, a redundant one-manual chamber pipe organ. The organ was purchased and installed in 1995 but is no longer used by the Parish who have installed a two manual electronic organ in around 2009.</p>			
CONTRACTOR	Not advised		
COST OF WORKS	Not advised		
REFERRED TO & RECOMMENDED BY		Mr Mike Ricketts	

C081/11/3873	BURLEY, ST JOHN THE BAPTIST		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1839	Mr Columba Cook	
<p>AWAITING QUOTATIONS from parish at this time. Works following lead theft to repair the roof link between the church and the new chapel</p>			
CONTRACTOR	Not yet determined	PROPOSED TO BE REFERRED TO	Mr Mike Ricketts
COST OF WORKS	Not yet determined		

C111/11/3887	EAST STRATTON, ALL SAINTS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1885 - 1890	Mr Simeon Cox	
<p>Repairs comprising of stripping north slopes of the roofs over the Nave and North Aisle and south slope over Chancel including lifting existing ornamental ridge tiles, fixing new breathable membrane and battens and retiling reusing ridges; piecing of stone lost from belfry openings using matching limestone, rebedding pinning and pointing weather stones forming the roof of the stair turret and pointing of open joints in gable parapets; repair of falling oak louvres in belfry openings; replacement of inadequate sized rainwater goods; alteration of existing catchpits; new trench and pipe to connect to outfall pipe; replace ground gutter at south of building with buried drain; internal repairs to include areas of failed plaster and render to be cut back and patched and redecorated; plus essential maintenance works to include decay in base of frame of porch, piecing stoolings at base of west window mullions, consolidating cracks in sanctuary step and repair/reconstruction of unstable south wall of churchyard.</p>			
CONTRACTOR	Not Advised	REFERRED TO	Mr Gary Seymour
COST OF WORKS	Not Advised		

C265/11/3653	NEW ALRESFORD, ST JOHN THE BAPTIST		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	c. 13	Mr Rex Butland	
<p>The re-use of additional areas of the churchyard for re-burial. The Parish received faculty permission to re-use an area of existing burial plots under Faculty 2083 issued 26 January 2004.</p>			
CONTRACTOR	Not applicable at this time	PREVIOUSLY CONSIDERED	23/3/2011
COST OF WORKS	Not applicable at this time	REFERRED TO	Mr Nick Carey-Thomas
PAGES			

C279/11/3877	NURSLING WITH ROWNHAMS ST BONIFACE (NURSLING)		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	Saxon	Mr Gary Seymour	
To replace existing permission which was granted in August 2011 to replace existing lighting with a mixture of flood lights and spot lights. The current proposal is to replace the lights with Smart Flood lighting as per quotation from ALB Electrical			
CONTRACTOR	ALB Electrical	REFERRED TO	Mr Chris Reading
COST OF WORKS	£2,272.13		

C309/11/3875	SHIRLEY,ST JAMES		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1836	Mr Michael Weakley	
Additional 24" screen mounted on the platform side of pillar to be installed in the church for use by service leaders. To be the same as existing screen previously installed by DM Music for Churches			
CONTRACTOR	DM Music for Churches	REFERRED TO	Mr Chris Reading
COST OF WORKS	Not advised		

C343/10/3556	STOCKBRIDGE, ST PETER		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1866 - 1867	Mr Simeon Cox	
To install a night storage heater in the vestry to replace the current wall heater which is broken. Also to install 2 no. additional spot lights above the pulpit area			
CONTRACTOR	Wiltshire & Willey	REFERRED TO	Mr Chris Reading
COST OF WORKS	£450.00 + VAT		

C351/11/3844	SWAYTHLING, ST MARY, SOUTH STONEHAM		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade I	c 12	Mr Simeon Cox	
To replace the current electrical installation and the introduction of a new scheme for lighting the church.			
CONTRACTOR	Not yet determined	REFERRED TO	Mr Chris Reading
COST OF WORKS	Not yet determined		

6. SITE VISITS

6A. VISITS COMPLETED

C318/10/3487	SOPLEY,ST MICHAEL & ALL ANGELS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	c 13	Mr Rex Butland	
Site visit to be arranged for 28 November 2011 to consider a design to be produced by Rex Butland (Church Architect) for the replacement of the kitchenette in the north west corner and associated panelling and screening.			
DATE	28/11/2011	ATTENDANCE	The Archdeacon of Bournemouth Mr Gary Seymour Pastoral Secretary DAC Secretary
TIME	3:30 PM		
STATUS	Verbal Site Visit Report to be given at meeting		

6B. VISITS ARRANGED BUT NOT YET CARRIED OUT

C283/11/3858		ODIHAM, ALL SAINTS	
LISTING		DATE BUILT	INSPECTING ARCHITECT
Grade I		c 13	Mr Gary Seymour
Introduction of sliding glass doors to the internal porch side of the internal doors to the church. All to be in accordance with drawings 590/37 & 590/38 from Seymour & Bainbridge January 2011.			
DATE	12/12/2011	ATTENDANCE	Ven Archdeacon of Winchester Mr Michael Carden Mr Jeremy Poll Pastoral Secretary DAC Secretary
TIME	2:00PM		
STATUS	Site visit arranged		

C194/11/3789		HURSTBOURNE TARRANT, ST PETER	
LISTING		DATE BUILT	INSPECTING ARCHITECT
Grade I		Late C12. C13 C15 restoration of 1853	Mr James Lunn-Rockliffe
To make permanent the relocation of 4 no. pews from the following experimentation with a Temporary Re-Ordering Licence granted in August 2010 10/3443.			
DATE	12/12/2011	ATTENDANCE	Ven Archdeacon of Winchester Mr Michael Carden Mr Jeremy Poll Pastoral Secretary DAC Secretary
TIME	3:45PM		
STATUS	Site visit arranged		

6C. VISITS TO BE ARRANGED

NONE

7. MATTERS AWAITING PROCESS BY SUB-COMMITTEE

C044/11/3614	BOURNEMOUTH, ST ALBAN		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade B	1907 - 1909	Mr Keith Loveless	
STILL AWAITING PARISH STANDING COMMITTEE ITEM. Application to add extra panels of hardwood laminate faced plywood to the inside face of the organ loft balcony balustrade. Panels to be set off the screen by packing timbers to accommodate the mouldings to the handrail. Proposal is intended to address the health and safety issue posed by the gap between the existing balustrade and the handrail.			
CONTRACTOR	Not advised	DELEGATED TO:	Mr Nick Carey-Thomas & AdB
COST OF WORKS	Not advised		Mr Jeffrey Williams
DATE REFERRED:	8/10/2011		

C233/11/3879	LECKFORD, ST NICHOLAS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
.Grade II*	c 13	Mr Richard Ashby	
To introduce a memorial bench in to the churchyard to be gifted by Mr Kemp in memory of his wife Heather.			
CONTRACTOR	Gifted	DELEGATED TO:	DAC Secretary
COST OF WORKS	Not advised		
DATE REFERRED:	15/11/2011		

C280/11/3857	OAKLEY WITH WOOTTON ST LAWRENCE, ST LEONARD		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	c16 originally - rebuilt 1869	Mr Duncan Wilson	
Request for informal "in principle" agreement to enclose the font to create a sound desk.			
CONTRACTOR	Not yet determined	DELEGATED TO:	Mr Michael Carden
COST OF WORKS	Not yet determined		Mr Nick Carey-Thomas
DATE REFERRED:	20/10/2011		

C283/11/3886	ODIHAM, ALL SAINTS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade I	c 13	Mr Gary Seymour	
The creation of a new display unit to be located onto the north wall to the west side of the internal porch doors. To be created in solid oak units from IKEA			
CONTRACTOR	Not Advised	DELEGATED TO:	Mr Michael Carden
COST OF WORKS	Not Advised		
DATE REFERRED:	25/11/2011		

C289/10/3446	OVINGTON WITH ITCHEN STOKE, ST PETER		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II*	1856	Mr Rex Butland	
AWAITING TENDERS from parish before releasing Faculty application documents Working with QI to obtain satisfactory paperwork to allow to proceed to Faculty application. Works to address storm damage to timbers below the towers, and the introduction of a section of gutter to the tower, to take rainwater into the nave rainwater system.			
CONTRACTOR	Green Oak Carpentry Co.	DELEGATED TO:	Mr Michael Carden
COST OF WORKS	Total works approx £60,000 Green Oak approx £30000		Mr Nick Carey-Thomas
DATE REFERRED:	10/9/2010		

C325/11/3845	SOUTHAMPTON, ST DENYS, PORTSWOOD		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1868	Mr Gary Seymour	
AWAITING PARISH confirmation to the DAC Office that they withdraw the application except for the proposed works to the handrail.			
Request to remove a section of non-sounding organ pipes and the framework on which they are supported from the arch between the chancel and the organ chamber at the top of the north aisle and their disposal by sale or gift for re-use. The introduction of an Oak lectern originally from Shirley, St James church (removed under Faculty 3165). The shortening of the handrail to the pulpit by removing the final section, this is required as the bottom step to the pulpit is covered by the floor of the dais and the handrail therefore extends across an area of flooring and is a hazard. The removal and disposal by sale of gas pipe work made redundant when electric lights were installed in 1903, redundant electrical conduit from the inter war period and redundant wall light brackets. The introduction of an Icon to be fixed onto the side of the organ casing.			
CONTRACTOR	Not advised	DELEGATED TO:	Mr Chris Reading, Mr Jeffrey Williams, Mr Gary Seymour
COST OF WORKS	Not advised		
DATE REFERRED:			

C377/11/3880	WESTON, HOLY TRINITY		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1865	Mr Michael Weakley	
Permanent removal of the remaining wooden pews which are no longer in use. Some of the pews to be broken up and the wood to be used to make a PA console. Remaining pews to be disposed of by sale, gift or destruction.			
CONTRACTOR	N/A	DELEGATED TO:	Mr Peter Hoadley
COST OF WORKS	N/A		
DATE REFERRED:	17/11/2011		

C377/11/3881	WESTON, HOLY TRINITY		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1865	Mr Michael Weakley	
To place a notice box 755mm wide x 585mm high on a pillar outside the church			
CONTRACTOR	Not advised	DELEGATED TO:	Mr Mike Ricketts
COST OF WORKS	£173.00 + VAT		
DATE REFERRED:	18/11/2011		

C393/11/3822	WOOLSTON, ST MARK		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1863	Mr Michael Weakley	
To create a refreshment area at the west end by the installation of 6 base units, 2 wall units, a water heater and work tops over the base units. This would also require breaking through the wall to provide a drainage pipe into the mains drainage system and electrical works. Units to be of a colour to blend with the wood in the area.			
CONTRACTOR	Not advised	DELEGATED TO:	Mr Jeremy Poll
COST OF WORKS	Not advised		
DATE REFERRED:	22/8/2011		

8. MATTERS PROCESSED BY SUB COMMITTEE

C058/11/3878	BOURNEMOUTH, ST NICHOLAS		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Not listed	1971	Mr Keith Loveless	
To replace the original kitchenette in the linked Church Hall with an updated version			
CONTRACTOR	Not advised		
COST OF WORKS	Not advised		
REFERRED TO & RECOMMENDED BY		Mr Mike Ricketts	

C098/11/3870	COLBURY, CHRIST CHURCH		
LISTING	DATE BUILT	INSPECTING ARCHITECT	
Grade II	1870	Mr James Lunn-Rockliffe	
Survey of churchyard EAE application prior to carrying out drainage works in order to extend the grave space in the churchyard.			
CONTRACTOR	Southampton Archaeology Unit		
COST OF WORKS	Not advised		
REFERRED TO & RECOMMENDED BY		Mr Dick Whinney	

C117/11/3883	EASTLEIGH, ALL SAINTS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not Listed	1909 - 1910	Mr James Lunn-Rockliffe
Replacement with alternative material to a section of lead roof at the church. As the area of lead is vulnerable an application is made with the support of the QI Architect to replace with 3 layer Soprema High Performance felt system.		
CONTRACTOR	Elliotts Premier Roofing Ltd	
COST OF WORKS	£1,358.40	
REFERRED TO & RECOMMENDED BY		Mr Gary Seymour

C184/11/3884	WINCHESTER, HOLY TRINITY	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II*	1853 - 1854	Mr Gary Seymour
To remove existing plastic guttering, downpipes and troughs and replace with aluminium powdercoated guttering, downpipes and troughs, to replace or refit missing and slipped slates - approx 20 no, and to investigate leak to north side of bell turret and carry out repairs as deemed necessary. All in accordance with quote from A P Property Services		
CONTRACTOR	A P Property	
COST OF WORKS		
REFERRED TO & RECOMMENDED BY		Mr Nick Carey-Thomas & Ad W

C186/11/3871	HOOK, ST JOHN THE EVANGELIST	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not Listed	1937 - 1938	Mr James Lunn-Rockliffe
Retrospective permission for repairs carried out to the external rendering of the Lady Chapel due to deterioration following last winter's bad weather.		
CONTRACTOR	Pooles	
COST OF WORKS	Not advised	
REFERRED TO & RECOMMENDED BY		Mr Mike Ricketts

C334/11/3860	WINCHESTER, ST LAWRENCE WITH ST MAURICE WITH ST SWITHUN-UPON-KINGSGATE (ST LAWRENCE)	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	1449	Miss Louise Bainbridge
<p>Replacement of the existing lighting installation to a scheme by James Morse Lighting Design to the Specification & Electrical specification Project No:112 dated 17.10.2011 and drawings JMLD 112/L/001, 112/L/002 & 112/L/004, The introduction of an additional Rectors' Board to be created in Oak to replicate the existing boards and to be located adjacent to the existing boards on the south wall which will necessitate the relocation of a number of small photographs or notices.</p>		
CONTRACTOR	Not yet advised	
COST OF WORKS	Not yet advised	
REFERRED TO & RECOMMENDED BY		Mr Chris Reading

C371/11/3852	WEST ANDOVER, ST MICHAEL & ALL ANGELS	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Not Listed	1962 - 1964	Mr Chris Romain
<p>Redecoration of the church interior in accordance with the quotation by Moores Maintenance</p>		
CONTRACTOR	Moores Maintenance	
COST OF WORKS	£2,190.00	
REFERRED TO & RECOMMENDED BY		Mr Peter Hoadley

C396/09/2961	YATELEY, ST PETER	
LISTING	DATE BUILT	INSPECTING ARCHITECT
Grade II	Norman/ re-built after fire 1979	Miss Louise Bainbridge
<p>The creation of a display cabinet within the church to house approximately 40 patterned and a number of plain Medieval floor tiles. The display case to have an iron frame, safety glass and a marine ply backing and to be fixed to the floor via a chain and padlock . The tiles were lifted a number of years ago. The cabinet is to be located within the Chapel fixed onto the wall in an alcove beneath the stone sill of a leaded light internal window. This case originally included works to stabilise headstones in the churchyard but this has been dealt with under case 09/3234 under Faculty 3148.</p>		
CONTRACTOR	The Mattingely Restoration Company	
COST OF WORKS	£1200 to £1500	
REFERRED TO & RECOMMENDED BY		Mr Michael Ricketts

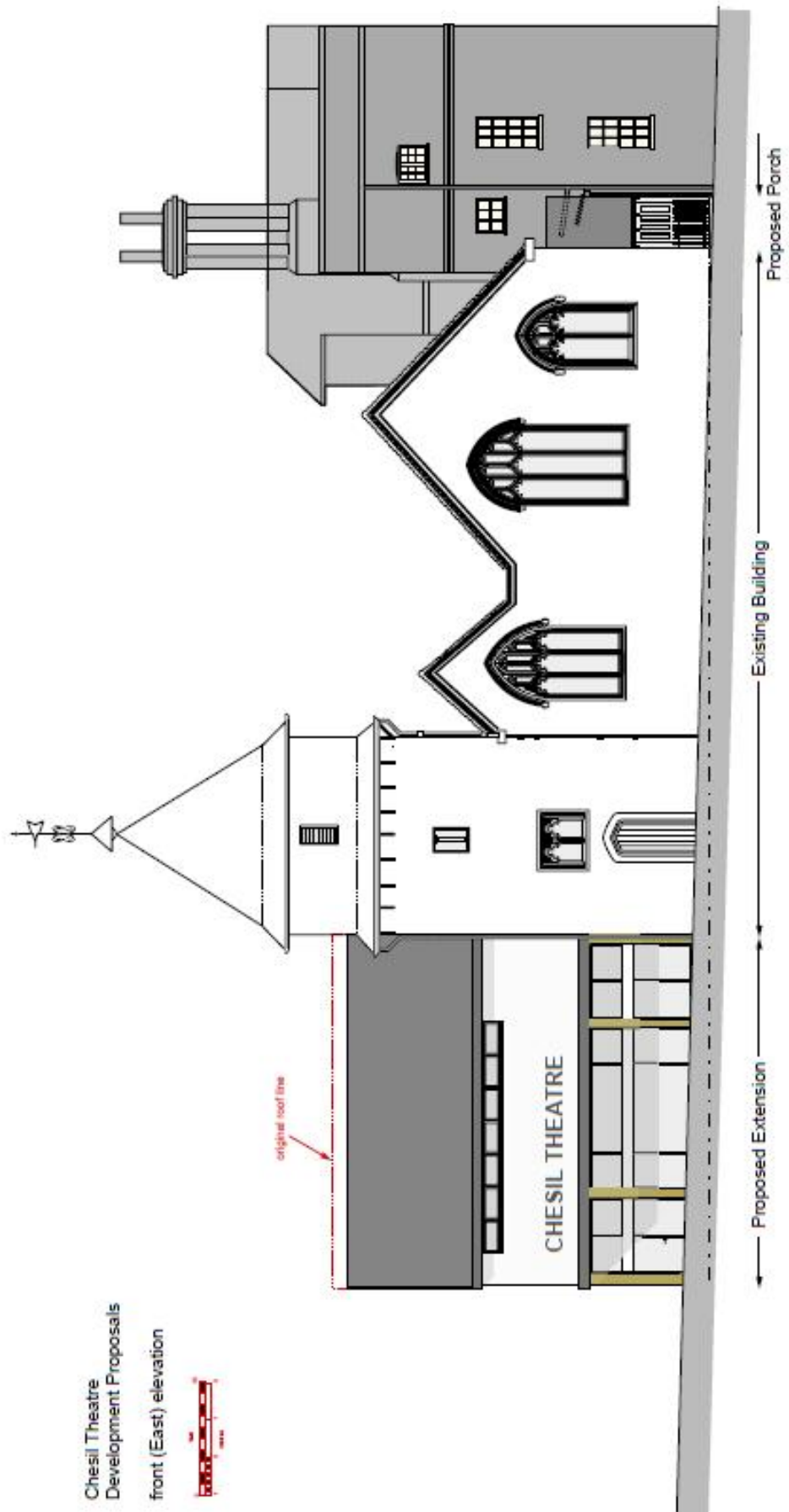
9. ANY OTHER BUSINESS

- A. To further consider the introduction of a check list for submissions**
To consider suggesting to the Chancellor the introduction of a check list of documentation required for an application for Schedule B or Faculty application to be provided to parishes to improve the quality of information included in schemes. The views of the QI Architects to be brought to the meeting.
- B. To note DAC meeting dates for 2012**
Enclosed

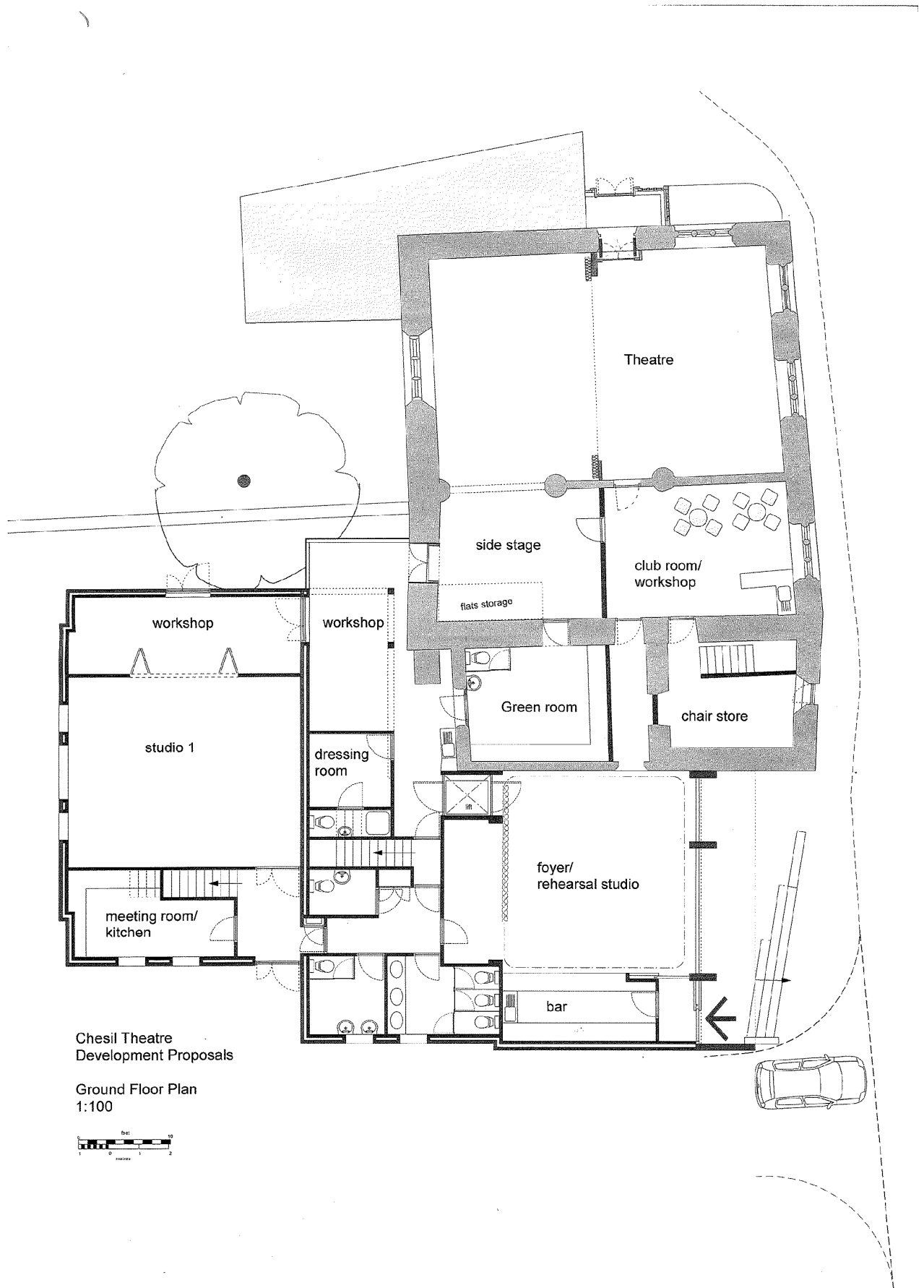
**10. DATE OF NEXT MEETING – 18 January 2012 at 2.15pm in the
Sumner Room at Old Alresford Place.**

**PAPERS FOR
MATTERS
ARISING FROM
THE MINUTES**

C004a/04/1426

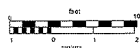


C004a/04/1426

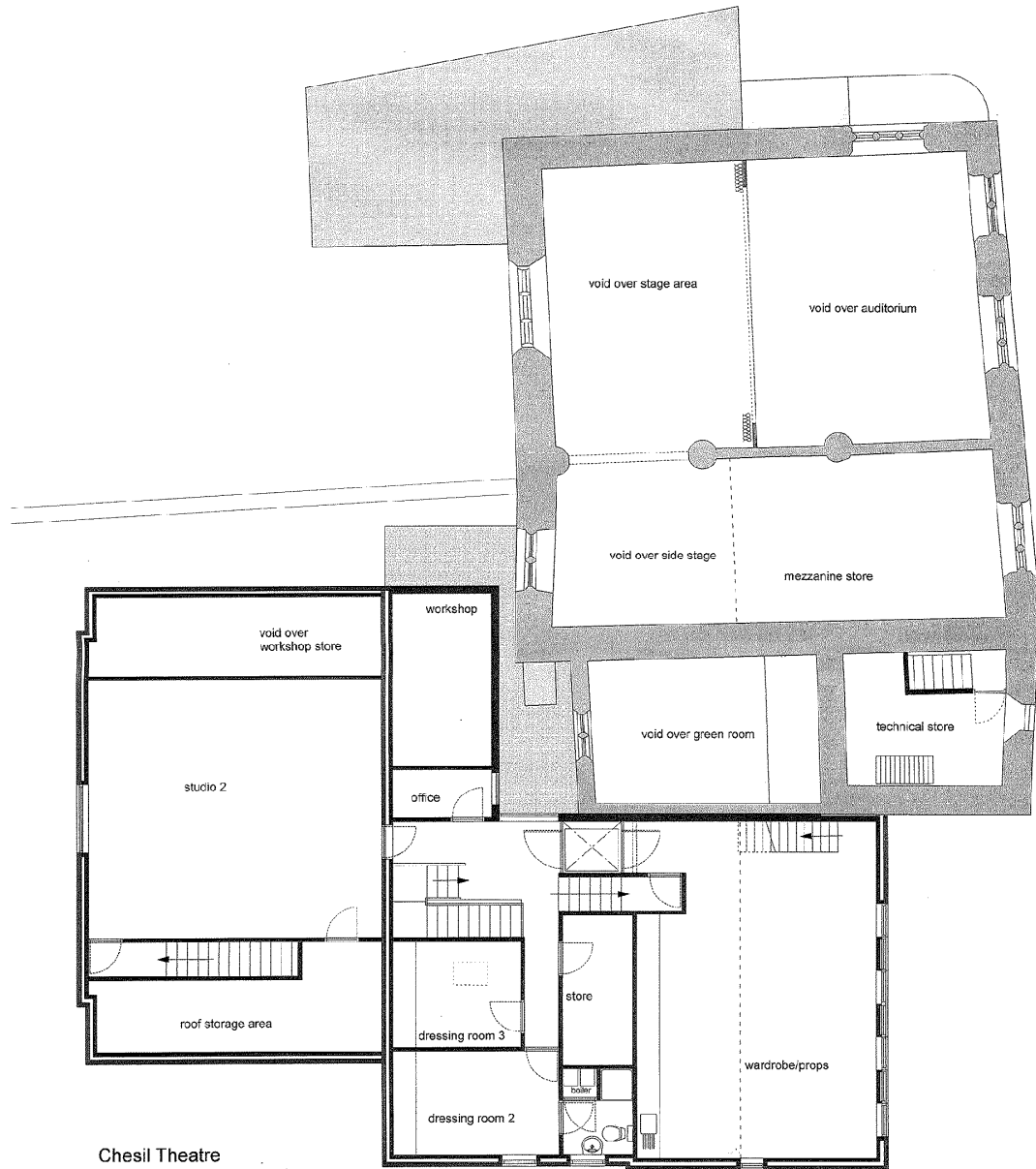


Chesil Theatre
Development Proposals

Ground Floor Plan
1:100

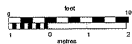


C004a/04/1426

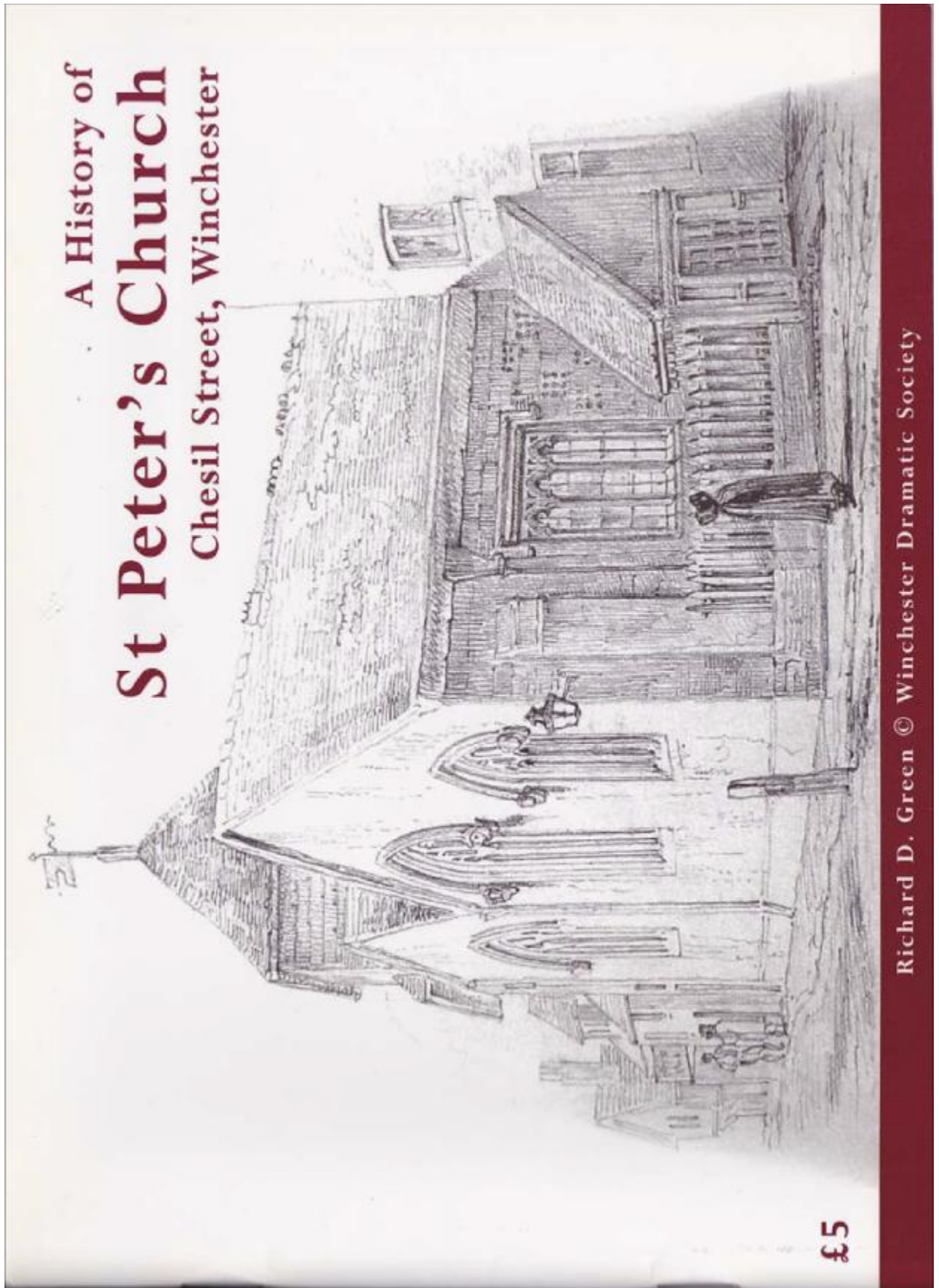


Chesil Theatre
Development Proposals

First Floor Plan
1:100



C004a/04/1426



NEW PETITIONS FOR FULL COMMITTEE

C051/11/3882

S. Francis of Assisi, Bournemouth

reference C051/11/0000

The church building of **S. Francis of Assisi, Bournemouth** was started in the early 1930's and was consecrated by the then Bishop of Winchester on the 4th October 1930. Most of the chairs were donated by individuals when the church was originally built. A Faculty was obtained in February 2007 to dispose of 107 spare chairs. Many of the chairs have a memorial plate and it was agreed in 2007 that a list should be kept of the individual plates and the inscriptions as it was not possible to remove them from the chairs due to the fragility of the metal. The chairs are mainly joined in groups of four by a strip of wood



A single chair—
side view
←

The majority of the chairs are joined by a 2 by 2 strip of wood in groups of four. These take two people to move them →



Chairs in situ—photographed from the West end and from above
←

General view of the chairs from the east
→



C051/11/3882



PAPERS FOR ANY OTHER BUSINESS

**Diocesan Advisory Committee (DAC)
Meetings, agenda close and site visits for 2011/2012**

Agenda closing date <i>Submissions to be at the Diocesan Office by 17:00</i>	Meeting of the Diocesan Advisory Committee for the Care of Churches. Meetings start at 2:15	Site Visits for the Bournemouth Archdeaconry Visits between 9:00 & 1:00	Site Visits for the Winchester Archdeaconry Visits between 1:30 & 5:30
25 November 2011	14 December 2011	28 November 2011	28 November 2011
6 January 2012	18 January 2012	12 December 2011 23 January 2012	12 December 2011 23 January 2012
3 February 2012	22 February 2012	20 February 2012	20 February 2012
2 March 2012	21 March 2012	26 March 2012	26 March 2012
4 May 2012	23 May 2012	28 May 2012	28 May 2012
6 July 2012	25 July 2012	30 July 2012	30 July 2012
PLEASE NOTE THAT THERE IS NO MEETING IN AUGUST – NO SITE VISITS IN AUGUST			
17 August 2012	5 September 2012	10 September 2012	10 September 2012
21 September 2012	10 October 2012	15 October 2012	15 October 2012
19 October 2012	7 November 2012	12 November 2012	12 November 2012
23 November 2012	12 December 2012	17 December 2012	17 December 2012

Should you require further information with regard to this process or any other DAC matter please do not hesitate to contact Mrs Wendy Harris at wendy.harris@winchester.anglican.org or 01962 737322 or Mrs Cathy Roberts (DAC Secretary) email catherine.roberts@winchester.anglican.org or contact on 01962 737306.

The above timetable is produced as an aid for those wishing to make a submission to the DAC for recommendation of their scheme, in order to apply for faculty permission from the Chancellor of the Diocese.

The majority of the DAC members are in full time employment; therefore we have fixed definitive dates when they could be available to visit if necessary. Arranging visits outside of these dates is extremely difficult and we appreciate your co-operation in assisting us by meeting members on the dates detailed in the two columns labelled site visits. The Secretary is always happy to meet the parish, availability permitting.

The first column shows the closing date for items to be included for discussion at the subsequent DAC meeting. This allows us to send out your submission to the relevant members of the DAC for consideration prior to the meeting and enables us to obtain any extra information that may be required in order that a decision can be made. We also have a legal obligation to consult with 19 external bodies before an item can go to a meeting of the DAC. In explanation all items received by 5pm on 23 November 2012 will appear on the agenda for the meeting to be held on 12 December 2012. We hope that this is of assistance in explaining how our timetable works.